Student Led Conferences
Checklist

Portfolio Presentation

* Introduce your parent(s)/guardian to the teacher.

* Show your parent(s)/guardian where you will be having the conference.

* Tell your parent(s)/guardian the purpose of this conference:
  ✓ I take responsibility for my learning and progress.
  ✓ This is an opportunity to share my learning and progress with you.
  ✓ We will discuss my goals for second term and share the strategies that will help me achieve my goals.

* Show your parent(s)/guardian your portfolio; explain that your portfolio is a collection of your published work, subjects and tests.

* Walk over to the chart paper posted where the Learning Intentions and Success Criteria are for Reading Workshop. Explain to your parents that this chart paper tells what we are learning in Reading Workshop and what we need to do to be successful.

* Show your parent(s)/guardian your Reading Response Binder.

* Show your parent(s)/guardian your work and share your reflections. Use words such as: I can..., I did well because..., I still need to practice..., I need to focus on...,
* Take out a novel or Non-Fiction text that you are reading from your **Browsing Box**. Show your parent(s)/guardian the novel or Non-Fiction text.

* Explain, “I have chosen to read you a section from this book because...” After you have read, ask your parents to take a moment to write a comment about your reading. (You may scribe for your parents)

Title of book: _____________________________________________
Page Number: __________________

______________________________________
______________________________________
______________________________________
______________________________________

* Take out your **Writer's Notebook** from your **Browsing Box**. Show your parent(s)/guardian your **Writer's Notebook**. Explain how we use the Writer’s Notebook during Literacy Workstations.

* Open your portfolio, explain that your portfolio is a collection of your published work in writing and shows the writing process for each piece of writing.

* Walk over to the chart paper posted where the **Learning Intentions** and **Success Criteria** are for Writing Workshop. Explain to your parents that this chart paper tells what we are learning in Writing Workshop and what we need to do to be successful....
* Show your parent(s)/guardian your work and share your reflections. Use words such as: I can,..., I did well because..., I still need to practice..., I need to focus on....,

* Turn to the Math section of your Portfolio.

* Show your parent(s)/guardian your work and share your reflections. Use words such as: I can..., I did well because..., I still need to practice..., I need to focus on....

* Turn to the Goal Setting section of your Portfolio. Show your parent(s)/guardian the Learning Skills that you have reflected on and self-evaluated for Term 1.

* **Complete the Goal Setting Sheet** with your parent(s)/guardian. Do this by reviewing your work and Reflections so that you can complete the Venn Diagram and identify your Goal for Term 2.

* Complete page 3, of the Report Card together or add additional comments to the Report Card.

* Use the “Five Tribles” strip on the Appreciation Page to show your parents how you feel about the conference. **Make a statement of appreciation** (use the sentence prompts to help you) and invite your parents to also make an appreciation statement.

* Thank your parent(s)/guardian for coming, and return your Portfolio and Browsing Box back to their place.

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